



1601 South 129th West Avenue  
 Sand Springs, OK 74063  
 T: 918.245.8006  
 F: 918.245.8007  
 E: mail@event1inc.net

# ELECTRICAL SERVICES

[www.event1inc.net](http://www.event1inc.net)

**Terms and Conditions:**

- Advance Orders shall receive priority service.
- Exhibitors must check in at the Event 1 service desk before service can be turned on.
- Unauthorized use of electrical services will be terminated and exhibitors will be required to pay floor rate plus \$50.00 fine.
- Exhibitors are not permitted to share electrical service. All orders must be placed individually.
- An extension cord will be required to reach the electrical drop up to 50 ft from your booth. Extension cords can be rented from Event 1 (see following page).
- The Electrical Supervisor is obligated to refuse connection when wiring is not in compliance with federal, state and local safety codes.
- All furnished materials and equipment remains the property of Event 1 or its assigned agent. All materials that are removed from the premise or damaged will be billed accordingly.
- Equipment problems must be reported immediately to the Service Desk.
- Claims will not be considered unless filed by the exhibitor prior to the close of the show.
- No credit will be issued for outlets installed but not used.
- Labor Rate will be billed according the date and time the service is provided.

If electrical extension cords need to be run under the carpet, please show on the diagram below where they need to be run. Please also indicate the booths on either side of your booth (Booth Numbers), amount of feet from the front, back, sides, etc. to where the cords need to be located.

Please indicate the size of the booth: \_\_\_\_\_

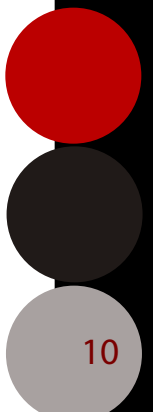
Is your booth an island booth: \_\_\_\_\_

If you have detailed electrical Layouts, they can be emailed to: Corbin@Event1inc.net.

Front of booth  
(Aisle)



Back of Booth





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# ELECTRICAL SERVICES

## PRICING INFORMATION

<b>Show Name</b> <u>2017 Route 66 Marathon Expo</u>	<b>Booth #</b> _____
<b>Company</b> _____	<b>Contact Person</b> _____
<b>Address</b> _____	<b>City, State, Zip</b> _____
<b>Telephone</b> _____	<b>Email Address</b> _____

**All electrical orders requiring extension cords under the carpet and padding will be required to rent the extension cords from Event 1 Productions, Inc. There will be additional fees applied for all labor associated with laying the extension cords under the carpet.**

All orders requiring outlets and extensions run below the carpet and padding will require a detailed layout to be provided before services can be provided. If the layout is not provided, all electrical services will be done onsite based on the time of arrival, all labor will be billed at the current date and time the services are provided. Please email electrical layouts to Corbin@event1inc.net.

Item Description	Discount Rate	Standard Rate	Quantity	Total
110 Volt - 500 Watts w/Outlet	\$89.00	\$109.00	____	_____
110 Volt - 1000 Watts w/Outlet	\$95.00	\$115.00	____	_____
110 Volt - 1500 Watts w/Outlet	\$101.00	\$121.00	____	_____
110 Volt - 2000 Watts w/Outlet	\$107.00	\$127.00	____	_____
208 Volt A.C. Single Phase 20 Amps	\$140.00	\$170.00	____	_____
208 Volt A.C. Single Phase 30 Amps	\$170.00	\$200.00	____	_____
208 Volt A.C. Single Phase 40 Amps	\$200.00	\$230.00	____	_____
208 Volt A.C. Single Phase 50 Amps	\$240.00	\$280.00	____	_____
208 Volt A.C. Three Phase 20 Amps	\$160.00	\$200.00	____	_____
208 Volt A.C. Three Phase 30 Amps	\$190.00	\$230.00	____	_____
208 Volt A.C. Three Phase 40 Amps	\$220.00	\$260.00	____	_____
208 Volt A.C. Three Phase 50 Amps	\$280.00	\$320.00	____	_____
Power Strip	\$15.00	\$18.75	____	_____
Extension Cord - 16 Guage (500-1000 Watts)	\$15.00	\$22.50	____	_____
Extension Cord - 12 Guage (1500 Watts)	\$20.00	\$25.00	____	_____
Extension Cord - 10 Guage (2000 Watts)	\$25.00	\$30.00	____	_____

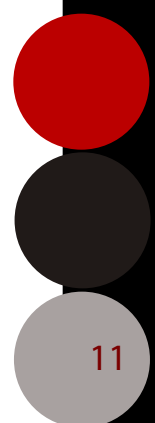
**Please Note: All 208 Single & Three Phase orders must have equipment outfitted with fusible switches. Materials NOT included. For ALL electrical orders A CREDIT CARD MUST BE ON FILE.**

Discount Deadline: Friday, Nov 3, 2017 by 4:30pm (CST)

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

<b>TOTAL DUE</b>	_____
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## PAYMENT TERMS & POLICIES

Show Name <b>2017 Route 66 Marathon Expo</b>	Booth # _____
Company _____	Contact Person _____
Address _____	City, State, Zip _____
Telephone _____	Email Address _____

Products/Services Ordered	Prices	
Authorized Representative Signature  _____	Sub-Total:	\$ _____
	Taxes (8.517%):	\$ _____
	Total Surcharges:	\$ _____
	<b>TOTAL:</b>	<b>\$ _____</b>

### PAYMENT TERMS & POLICIES

All exhibitor orders are due in advance of the scheduled exhibitor move-in date. Orders received in full (including applicable sales taxes) before or on the discount deadline date will receive the discount price rate. Event 1 Productions will accept Personal and Company Checks, VISA, MasterCard and American Express. If ordering with a Purchase Order (PO#), please call Event 1 Productions to arrange payment schedule. Exhibitors must call the Event 1 Productions' office prior to the discount deadline date for authorization of a PO to be eligible for the discount deadline. If Event 1 Productions receives a Purchase Order without directly communicating with the exhibitor/company, the discount price will not apply.

All orders received after the discount deadline date and time (CST) will receive standard pricing. All payments are due in advance. Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. All orders received on show site will be priced at the standard rates. All on-site orders must make payment at the time of the order and before the service is rendered. **At the close of the show, all exhibitor orders must be paid in full. All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.**

All credit cards that are denied will have an additional \$75.00 re-processing fee (\$150.00 if not handled before the close of the show, and if the order was placed on show site).

**REFUNDS: Questions regarding refunds should be brought to the service desk at the show site, if possible. If not, you have 14 days after the show's end date to request a refund.**

METHOD OF PAYMENT		
Company Check	Credit Card	Other: _____
Authorized Representative Signature  _____	Print Name Please  _____	Date  _____

CREDIT CARD AUTHORIZATION / COMPANY INFORMATION					
Type of Card:	VISA	MasterCard	American Express	Discover	Total Amount Charged \$ _____
Card Number _____			Expiration Date _____		
Card Member Name (Please Print) _____			Signature _____		
Card Member Address _____					
City, State, Zip Code _____			Telephone Number _____		
Send Receipt To: _____			At: email, address, fax # _____		

**Thank you for your business.  
 Please let us know if there is anything more we  
 can do to make your event a success.  
 We look forward to working with you again!**

The Event 1 Team

Sub-Total	_____
Sales Tax (8.517%)	_____
Total Surcharges	_____
<b>TOTAL DUE</b>	<b>_____</b>

